

UNDERHILL PLANNING COMMISSION

Thursday, November 7, 2019 @ 6:00 PM

Minutes

Attendance

Planning Commissioners:

Commissioner John Drew, Chair
Commissioner David Edson, Vice Chair
Commissioner Patrick Lamphere
Commissioner Val Stori
Commissioner Brian Tijan
Commissioner Lea Van Winkle

Commissioner Sandy Wilmot

Staff/Municipal Representatives:

Andrew Strniste, Planning Director

Others Present:

None

[5:55] Members of the Planning Commission started to convene at Underhill Town Hall around 5:55 pm.

[6:01] Chair J. Drew called the meeting to order. No general public was in attendance to provide public comment.

AGENDA ITEM: UPDATES REGARDING ACTIONS ITEMS

[6:03] The Planning Commission and Staff Member Strniste reviewed the action items that were assigned at the end of the previous Planning Commission meeting (which can be found at the end of the October 24, 2019 minutes) and provided updates about each task assigned as applicable.

[6:05] Staff Member Strniste provided an overview of the appeals process in regards to appeals of the Zoning Administrator and appeals of the Development Review Board.

AGENDA ITEM: 2020 TOWN PLAN – REVIEW LAND USE GOALS, POLICIES & STRATEGIES; REVIEW SERVICES GOALS, POLICIES & STRATEGIES; REVIEW INFRASTRUCTURE GOALS, POLICIES & STRATEGIES; REVIEW HISTORIC & CULTURAL RESOURCES GOALS, POLICIES & STRATEGIES;

[6:10] The Commission reviewed the draft goals, policies and strategies relating to land use.

[7:38] Commissioner Van Winkle made a motion to accept the strategy relating to “smart growth principles,” as amended. The motion was seconded by Commissioner Wilmot. The motion was passed 6-1, with Commissioner Edson opposed.

AGENDA ITEM: APPROVE MINUTES OF PREVIOUS MEETING(S)

[7:40] The minutes of October 17, 2019 will be approved at the next meeting, November 7, 2019.

[7:41] Commissioner Stori made a motion to adjourn. The motion was seconded by Commissioner Lamphere and approved unanimously.

Respectfully Submitted By:

Andrew Strniste, Planning Director

The minutes of the November 7, 2019 meeting were accepted this ____day of _____, 2019.

Johnathan Drew, Planning Commission Chair

DRAFT

New Action Items

- ☐ *Planning Commission* – Review Draft Town Plan Sections When Available.
- ☐ *Planning Commission* – Submit to Staff Member Strniste Goals, Policies and Strategies for the remaining chapters of the Town Plan to be drafted.
- ☐ *Staff Member Strniste* – Write Draft 2020 Town Plan Chapters.
- ☐ *Commissioners Wilmot and Drew* – Review Draft Natural Resources Chapter.
- ☐ *Commissioners Romanoff and Stori* – Review Draft Energy Chapter.
- ☐ *Commissioners Wilmot and Stori* – Review Draft Economic Development Chapter.
- ☐ *Commissioners Drew and Tijan* – Review Draft Transportation Chapter.
- ☐ *Commissioners Romanoff and Stori* – Review Draft Housing Chapter.
- ☐ *Chair J. Drew* – Obtain Feedback from Conservation Commission Regarding Natural Resources Chapter.

Old, Incomplete Action Items

- ☐ *Staff Member Strniste* – Inquire with Katherine Sonnick about the cost of create the Jericho natural resources plan.
- ☐ *Staff Member Strniste* – Update Planning Commission Calendar.
- ☐ *Commissioner Stori* – Research VT Act 34 as it Relates to the Draft Transportation Chapter.

Completed Action Items

- ☒ *Staff Member Strniste* – Send Zoning Bylaws Amendments to Commission Tijan.
- ☒ *Staff Member Strniste* – Resend Natural Resources and Energy Chapters to Commission.